



**DIRECTORY**

**The San Francisco Department of**

**Building Inspection**

1660 Mission Street  
San Francisco, CA 94103

**Housing Inspection Services**

(415) 558-6220  
(415) 558-6249 fax

**The Housing Rights Committee of San Francisco**

417 S. Van Ness Avenue  
San Francisco, CA 94103  
(415) 703-8644  
(415) 703-8639 fax

**Causa Justa/Just Cause**

*Spanish speaking*  
2301 Mission Street, Suite 201  
San Francisco, CA 94110  
(415) 487-9203 (general number)  
(415) 487-9524 (reports number)  
(415) 487-9022 fax

**San Francisco Apartment Association**

265 Ivy Street  
San Francisco, CA 94102  
(415) 255-2288  
(415) 255-1112 fax

**Chinatown Community Development Center**

663 Clay Street  
San Francisco, CA 94133  
(415) 984-2728  
(415) 362-7992 fax

**Tenderloin Housing Clinic**

126 Hyde Street  
San Francisco, CA 94102  
(415) 775-7110  
(415) 775-7170 fax

*What You Should Know About*

# Code Enforcement Outreach Program

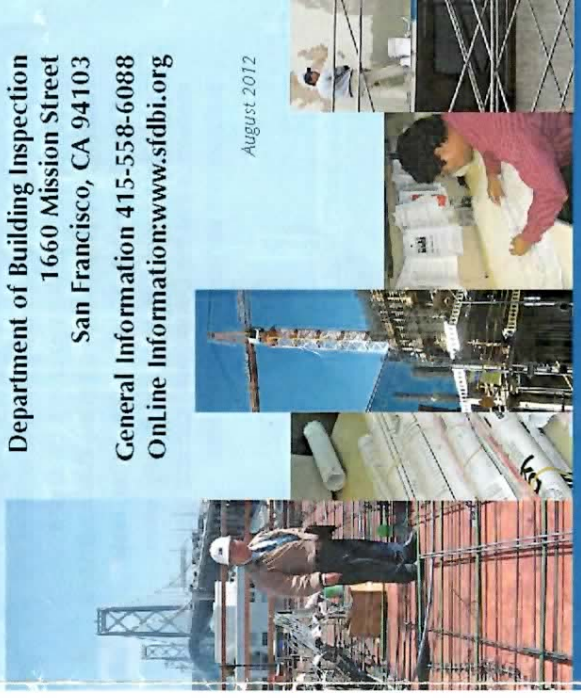
**Helping Owners and Tenants Work Together**

- A Cooperative Effort of
- The San Francisco Department of Building Inspection
- The Housing Rights Committee of San Francisco
- Causa Justa/Just Cause
- The San Francisco Apartment Association
- Chinatown Community Development Center
- Tenderloin Housing Clinic



**Department of Building Inspection**  
1660 Mission Street  
San Francisco, CA 94103  
**General Information 415-558-6088**  
**Online Information:www.sfdbi.org**

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Want a DBI Pro to brief your community / organization on permits and inspection issues? Please contact us at 415-558-6089 or DBICommunityOutreach@sfgov.org and we will make it happen.



Department of Building Inspection  
1660 Mission Street  
San Francisco, CA 94103-2414



The Department of Building Inspection (DBI) of San Francisco has embarked on a revolutionary new program designed to improve living conditions for all residents of rental property. To help ensure the success of the program, DBI is working in cooperation with five non-profit organizations -- The Housing Rights Committee of San Francisco, Just Cause/Causa Justa, The San Francisco Apartment Association, Chinatown Community Development Center, and Tenderloin Housing Clinic -- representing the interests of rental property owners and tenants.

The Code Enforcement Outreach Program is designed to provide support to tenants, owners and the Department of Building Inspection, so that the City and the community can work together to bring housing into code compliance.

The purpose of this program is to expedite the code enforcement procedures by setting out its respective rights and responsibilities. The services in this program are to be made available to all tenants and landlords.

It is the Department's intent to particularly seek out those individuals of limited or non-English speaking skills. The goal of this program is to achieve the abatement of violations prior to a Director's Hearing, and prior to referral to the City Attorney's Office. This program will result in better, faster services to our clients and, additionally, save resources that the Department can use for other enforcement services and programs.

## IF YOU ARE A TENANT...

The Code Enforcement Outreach Program helps tenants in the City of San Francisco get needed repairs to their rental units. Four non-profit tenants' rights organizations will:

- Answer your questions about tenants' rights regarding the Housing Code and habitability compliance.
- Help you notify your landlord in writing about needed repairs and facilitate completion of those repairs before housing inspection services are required.
- Act as a liaison between you and the Department of Building Inspection when you require housing inspection services to secure needed repairs.
- Conduct workshops to educate tenants about their role in ensuring housing code compliance in their rental units.

**If you are a tenant with repair problems, call the Department of Building Inspection, Housing Inspection Services at (415) 558 - 6220.**

Tenant services are provided jointly by the Housing Rights Committee of San Francisco (HRCFSF), St. Peter's Housing Committee (SPHC), Chinatown Community Development Center and Tenderloin Housing Clinic. For decades these organizations have provided tenants' rights counseling and services for all San Francisco renters.

- The Housing Rights Committee of San Francisco (415) 703-8644
- Causa Justa/Just Cause (415) 487-9203
- Chinatown Community Development Center (415) 984-2728
- Tenderloin Housing Clinic (415) 775-7110

## YOU ARE AN OWNER OF RENTAL PROPERTY...

The Code Enforcement Outreach Program helps property owners and managers in the City of San Francisco understand code compliance issues and how these issues relate to the tenants in their buildings. The San Francisco Apartment Association will:

- Answer your telephone calls and questions about housing code and/or compliance issues.
- Provide a mentor program to counsel and help you to comply with repair requests in a timely manner.
- Mediate between you and your tenants on housing complaints.
- Conduct City-wide classes on the responsibility of providing safe housing to your tenants.

**If you are an owner with questions about this program, call the Department of Building Inspection, Housing Inspection Services at (415) 558-6220.**

The San Francisco Apartment Association (SFAA) is a non-profit trade organization that was established in 1917 to provide services to owners and managers of rental property, with educational classes, property management forms, monthly membership meetings, tenant screening and its monthly publication, the San Francisco Apartment Magazine.

- San Francisco Apartment Association (415) 255-2288